

Approved For Release 2005/11/21 : CIA RDP70-00211R000300110057-3

RESTRICTED CONFIDENTIAL SECRET  
CLASSIFIED BY TOP AND BOTTOM

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
1			3/17/84
2			
3			3/17/84
4	file		
5			
FROM		INITIALS	DATE
1	MIS	JHP	8 Mar.
2			
3			

APPROVAL       INFORMATION       SIGNATURE  
 ACTION       DIRECT REPLY       RETURN  
 COMMENT       PREPARATION OF REPLY       DISPATCH  
 CONCURRENCE       RECOMMENDATION       FILE

REMARKS: Believe that we will seldom have an item. If we should, pls get it in to me by 1100 on weekdays and 0900 on Saturdays.

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FILED <sup>Ptg. & Ingr.</sup>  
REURN TO

RECORDS SERVICES DIVISION

4 March 1954

MEMORANDUM FROM: Chief, Budget Division  
Chief, Fiscal Division  
Chief, Finance Division  
Chief, Machine Records Division  
Chief, Management Improvement Staff  
Chief, Technical Accounting Staff  
Chief, Program Analysis Staff

SUBJECT : Director's Daily Log

1. There are attached for your information copies of memoranda from the Acting Deputy Director (Administration) and the Executive Assistant to the Director, dated 24 and 15 February respectively, relative to the submission of material for the Director's Daily Log.
2. Please note that any items for submission must reach the office of the ADD/A no later than 3:00 p.m. on weekdays and 11:00 a.m. on Saturdays.
3. If you have any items for submission, please have them in this Office by 12:00 p.m. on weekdays and 10:00 a.m. on Saturdays.



25X1

R. R. BARBOUR  
Comptroller

Attachments (2)

MAR 5 1954